

CSA Mechanical Industrial Equipment Safety (MIES) Codes

Request for Change (RFC) Proposal Form

General — **What are the CSA MIES codes?**

This form is for proposing changes to CSA Mechanical Industrial Equipment Safety (MIES) codes & standards, covering:

- Boilers, pressure vessels, and pressure piping
- Mechanical refrigeration
- Elevating devices

Who can submit a proposal for change?

Proposals to change the MIES codes and standards may be submitted by anyone.

When can I submit a proposal?

Proposals to change the MIES codes and standards may be submitted at any time.

How do I submit a proposal?

This form is to be used for all proposals to change the MIES codes and standards. The completed form must be submitted by email to CSA Group staff at the applicable email address (see instructions below).

What will happen after I submit my proposal?

Following a preliminary check by CSA staff and the Chair or Executive of the Technical Committee (TC) for completeness and accuracy, your proposal will be forwarded to the applicable Technical Subcommittee (TSC) or Working Group (WG) for review. The TSC or WG will make a recommendation to the main TC for formal ballot. Your proposal may be accepted as submitted, accepted with modification, or rejected. You will be advised of the outcome.

Any questions can be directed to the email address listed on page 2.

Instructions & Process Overview —

1. Complete all fields.
2. Each proposal must include: Existing text from the latest published edition of the code (type or copy & paste) and the proposed changes (specifically worded).
3. Provide rationale and supporting information and attach additional information if needed. Proposals without rationale or sufficient supporting information will be returned. A well-substantiated proposal will assist the committee in their review.

4. Email a copy of the completed form to the applicable email address:
MIEScodechange@csagroup.org
5. Once received by CSA staff, a tracking number is assigned to the proposal.
6. CSA staff and the Chair or Executive of the Technical Committee (TC) review the form for completeness and to ensure sufficient information is provided. Specific attention is given to whether:
 - a. The intent of the proposal is clear;
 - b. The proposed changes are correctly shown in strikeout and underline (where applicable);
 - c. The rationale for the proposal is provided as per the requirements on the form;
 - d. Any patent or copyright considerations are identified; and
 - e. The proposal fits within the scope of the committee.
7. Incomplete or rejected proposals are returned to the submitter with the rationale for why they were returned.
8. Accepted proposals are assigned to the relevant Technical Subcommittee (TSC) or Working Group (WG) for further evaluation and development.
9. Once the TSC or WG reach consensus on the proposal, it is submitted for approval through formal balloting to the main TC for a period of 21 days.
10. Upon closing of the ballot, the TSC or WG reviews the results and develops resolutions to any comments.
11. If technical changes are made to the original proposal, then the revised proposal is re-balloted.
12. Once the ballot has been resolved and the proposal is deemed approved by the main TC, the approved wording is entered into the running draft of the next edition of the code. Alternatively, the proposal may be rejected or put on hold for future study for a later edition of the code.
13. If the submitter of the proposal is not a member of the main TC, CSA staff will notify the submitter of the final outcome.

To Be Completed By Submitter

Date Submitted (dd-mmm-yyyy)

Date Revised (If Applicable)

Name

Affiliation/Company

Proposal is Being Submitted on Behalf of:

My Organization

Other Organization (Please Specify)

Address

Email

Phone

PROPOSAL

Code/standard designation and edition year to be changed (Choose an item)

CSA B51, *Boiler, pressure vessel, and pressure piping code*

CSA B52, *Mechanical refrigeration code*

CSA B355, *Platform lifts and stair lifts for barrier-free access*

ASME A17.1/CSA B44, *Safety code for elevators and escalators*

CSA B44.1/ASME A17.5, *Elevator and escalator electrical equipment*

ASME A17.7/CSA B44.7, *Performance-based safety code for elevators and escalators*

ASME A17.8/CSA B44.8, *Standard for wind turbine tower elevators*

Subject Of Proposal

Reason for Proposal (Check All That Apply)

Improve Safety

Address Immediate Safety Hazard

Address New Technology/Research

Clarify Existing Requirements/Wording

Correct an Error

Correlate/Align With Other Standards

Identify Standard:

Editorial Change

Other, please explain:

Cross Impact (Are other committees, subcommittees, working groups, or csa standards impacted?)

Yes, please explain:

No

Don't know

Existing Clause, Table #, and/or Figure #

Proposed Change

Include the existing text from the latest published edition of the code. Clearly identify text by clause, sub-clause, item number, etc. Use underline to indicate new text to be added and ~~strikeout~~ to indicate existing text to be deleted.

Attach additional files as needed

Revised Proposed Change (If Applicable)

Include any revisions made to the original proposal following initial submission.

Rationale for Change

Why is the code change needed? Please provide as much information as possible. A well-substantiated proposal will assist the committee in their review.

The rationale statement must include: 1) reason(s) for establishing the provisions; 2) the intent of the provisions; 3) the effect on the health, safety, and welfare of workers and the public; 4) as necessary, other supporting information, including any background or history justifying the proposal.

The rationale must additionally indicate whether the proposal supports sustainable development; or advances the national economy and facilitates trade, both internal and external.

Attach additional files as needed

This proposal is original material* Yes No

If the proposal is not original material, the source is as follows

Is permission granted for CSA Group to use this information? Yes No

**Note: Proposed wording and original material is considered to be the submitter's own idea based on, or as a result of, his/her own experience, thought or research, and to the best of his/her knowledge is not copied from another source.*

Acknowledgement of Copyright and Ownership

Notice: By submitting this proposal (the "Proposal") to CSA Group, you assign all right, title and interest in the copyright of the Proposal to CSA Group, and you waive all moral rights associated with the Proposal. By submitting this Proposal to CSA Group, you represent and warrant that the Proposal does not contain any content that you do not have a right to transmit and assign under any law or under contractual or fiduciary relationships (such as inside information, proprietary and confidential information learned or disclosed as part of employment relationships or under nondisclosure agreements); or any content that infringes any patent, trademark, trade secret, copyright or other proprietary rights) of any party, and acknowledge that CSA group is relying on this representation and warranty.

Signature *(electronic)*

For Staff and Committee Use Only

Proposal tracking no.

TC number

Date (dd-mmm-yyyy)

TSC/WG assigned

Notes from committee discussion