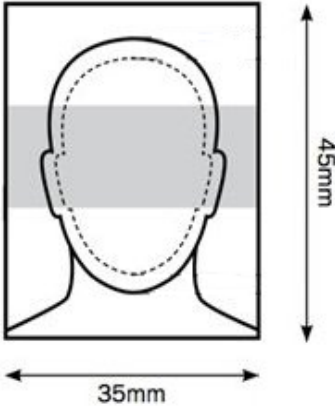


APPLICATION FOR CERTIFICATION OF PERSONNEL COMPETENCE (CoPC)

This form is used as a basis for an application for a new certificate/renewal of certificate

Applicant Forename :	Date of birth :	<p style="text-align: center;"><i>Include a colour passport style photograph with your application</i></p> <div style="text-align: center;">  <p style="text-align: center;">45mm</p> <p style="text-align: center;">35mm</p> </div>
Applicant Surname :		
Full postal address :		
Applicant Employer :		
Telephone :		
email :		
This application is for a new certificate ..	Reg. No. [Sira use only]	
This application is for a renewal/change of certificate ..		Certificate No.

<p>Unit(s) of Competence applied for :</p> <p><i>a full description of all units of competence can be found in IECEx OD 504 available at www.iecex.com</i></p> <p>Ex 001 - Apply basic principles of explosion protection ..</p> <p>Ex 002 - Hazardous area classification ..</p> <p>Ex 003 & 006 - Installation and test .. (Unit Ex 001 is a prerequisite)</p> <p>Ex 004, 007 & 008 - Maintenance, visual, close & detailed inspection .. (Unit Ex 001 is a prerequisite)</p> <p>Ex 009 – Design electrical installations .. (Unit Ex 001 is a prerequisite)</p> <p>Ex 010 – Perform Audit Inspection .. (Unit Ex 001 is a prerequisite)</p>	<p style="text-align: center;">Limitation(s) of scope</p> <p><i>indicate here if certification scope is to be limited to:</i></p> <p>Specific type(s) of protection* ..</p> <p>Product type(s)* ..</p> <p>Group(s)* ..</p> <p>Voltages* ..</p> <p>Other limitations* ..</p> <p><i>* if limitations apply, please provide further details</i></p> <p><i>* scope limitations are not applicable to Unit Ex 001</i></p> <p><i>* Unit Ex 002 may be limited by Group (I, II, III)</i></p>
---	--

DECLARATION

I am aware of and familiar with the requirements for the IECEx Certificate of Personnel Competency scheme. Should my application be accepted, I understand that these requirements shall be fulfilled.

I declare that I will comply with existing requirements for the IECEx Certification of Personnel Competencies Scheme, will not misrepresent the scope of certification and agree to pay the expenses in connection with my application.

I agree to comply with the "Regulations Applicable to Holders of Sira Certificates"

I have no current application pending with any other IECEx Certification Body.

Upon suspension or withdrawal of my IECEx certification, I agree to immediately discontinue any claim to hold certification and to return all certificates and identification cards to Sira.

Signature (Applicant) : _____ Date of Application : _____

Application reviewed by : <i>Sira use only</i>	Date : <i>Sira use only</i>
---	------------------------------------

Sira Certification Service, Unit 6, Hawarden Business Park, Hawarden, Deeside CH5 3US
 Tel : +44 (0)1244 670900 Fax : +44 (0)1244 681330 email : UKinfo@csagroup.org

APPLICATION FOR CERTIFICATION OF PERSONNEL COMPETENCE (CoPC)

Continued

Work experience in or associated with Hazardous Areas [IECEX OD 502, CI 2.5.2]

Provide a brief resume in chronological order (latest experience first). Use the **“Work Experience Record”** attached to summarise your work experience. You may submit up to 10 pages of work experience.

The Work Experience Record should include examples of **actual work done** in or associated with hazardous areas.

Sufficient information should be provided to enable an evaluation to be made of the candidates' work experience. Where sufficient information is not provided the candidate may not be awarded certification.

Work experience is assessed on the basis of the following criteria:

- Qualifications, education and training
[e.g. Compex or other hazardous area training courses]
- Experience period
[Total years of relevant experience as provided on Work Experience Record]
- Relevance of experience
[e.g. area classification, installation, design, selection, inspection, test, repair, overhaul, maintenance etc.]
- Level of supervision
[Does the candidate supervise others? Or does he/she work under supervision?]
- Type of site(s) worked on
[e.g. oil, chemical, petrochemical, pharmaceutical, water/waste water, flour mill, sugar refinery, woodworking etc.]

A full description of the IECEx Scheme for Certification of Personnel Competence for Explosive Atmospheres can be found at www.iecex.com Candidates should familiarise themselves with the following publications:

IECEX 05	Rules of Procedure
IECEX OD 502	Application for an IECEx Certificate of Personnel Competencies (CoPC), documentation and information requirements
IECEX OD 503	ExCB Procedures for issuing and maintaining IECEx Certificates of Personnel Competencies
IECEX OD 504	Specification for Units of Competency Assessment Outcomes

Sira Certification Service, Unit 6, Hawarden Business Park, Hawarden, Deeside CH5 3US
Tel : +44 (0)1244 670900 Fax : +44 (0)1244 681330 email : UKinfo@csagroup.org



Work Experience Record [example]

Applicant Name	
Qualifications, education and training	<i>Provide copies of documents which demonstrate evidence of any training undertaken on subjects and topics relevant to the Unit(s) of competence applied for (e.g. Compex or other hazardous area training courses)</i>
Company name	<i>Name of your employer or the name of the client organisation requesting the work.</i>
Date of work	<i>Start and finish dates, number of days.</i>
Site at which work carried out	<i>This could be separate locations whilst working for the same employer or it could be different locations on the same site. For example, work carried out on the effluent treatment plant of an oil refinery or a pump room on an offshore platform. Give an indication of the size and extent of the site.</i>
Type of site	<i>Oil, chemical, petrochemical, pharmaceutical, water/waste water, flour mill, sugar refinery, woodworking shop etc.</i>
Nature/type of work undertaken	<i>Hazardous area classification*, installation, design, selection, inspection, test, repair, overhaul, maintenance, periodic inspection test and report. * for hazardous area classification, provide at least 2 reports detailing work conducted in the past 2 years</i>
Ex protection techniques used	<i>Flameproof (d), increased safety (e), intrinsic safety (i), encapsulation (m), non-sparking (n), oil immersed (o), pressurised (p), powder filled (q), protection by enclosure (t), pressurisation for dusts (pD)</i>
Zones and/or EPL requirements	<i>E.g. Zone 0, 1 or 2 Zone 20, 21 or 22 EPL Ga, Gb, Gc, Da, Db, Dc.</i>
Standards and Codes of Practice used	<i>Give details of the Standards used for the work, e.g. BS, BS EN, IEC, APEA, LPGA, industry codes.</i>
Your responsibilities for this work	<i>What role did you play in this work? Were you conducting the work yourself? Were you under someone else's supervision? Were you supervising others? If so, how many people were in your team?</i>

Work experience is assessed on the basis of the following criteria:

- Qualifications, education and training
[e.g. Compex or other hazardous area training courses]
- Experience period
[Total years of relevant experience as provided on Work Experience Record]
- Relevance of experience
[e.g. area classification, installation, design, selection, inspection, test, repair, overhaul, maintenance etc.]
- Level of supervision
[Does the candidate supervise others? Or does he/she work under supervision?]
- Type of site(s) worked on
[e.g. oil, chemical, petrochemical, pharmaceutical, water/waste water, flour mill, sugar refinery, woodworking etc.]

Sira Certification Service, Unit 6, Hawarden Business Park, Hawarden, Deeside CH5 3US
Tel : +44 (0)1244 670900 Fax : +44 (0)1244 681330 email : UKinfo@csagroup.org



Work Experience Record
up to 10 additional pages may be provided

Applicant Name	
Qualifications, education and training	
Company name	
Date of work	
Site at which work carried out <i>[provide 2 copies of area classification reports if applicable]</i>	
Type of site	
Nature/type of work undertaken	
Ex protection techniques used	
Zones and/or EPL requirements	
Standards and Codes of Practice used	
Your responsibilities for this work <i>[did you supervise others? or did you work under supervision?]</i>	

Work experience is assessed on the basis of the following criteria:

- Qualifications, education and training
[e.g. Compex or other hazardous area training courses]
- Experience period
[Total years of relevant experience as provided on Work Experience Record]
- Relevance of experience
[e.g. area classification, installation, design, selection, inspection, test, repair, overhaul, maintenance etc.]
- Level of supervision
[Does the candidate supervise others? Or does he/she work under supervision?]
- Type of site(s) worked on
[e.g. oil, chemical, petrochemical, pharmaceutical, water/waste water, flour mill, sugar refinery, woodworking etc.]

Sira Certification Service, Unit 6, Hawarden Business Park, Hawarden, Deeside CH5 3US
Tel : +44 (0)1244 670900 Fax : +44 (0)1244 681330 email : UKinfo@csagroup.org